

POLYVISION®

A Steelcase Company

V SERIES VERTICAL SLIDER

DRY MARKERBOARD
CHALKBOARD OR TACKBOARD

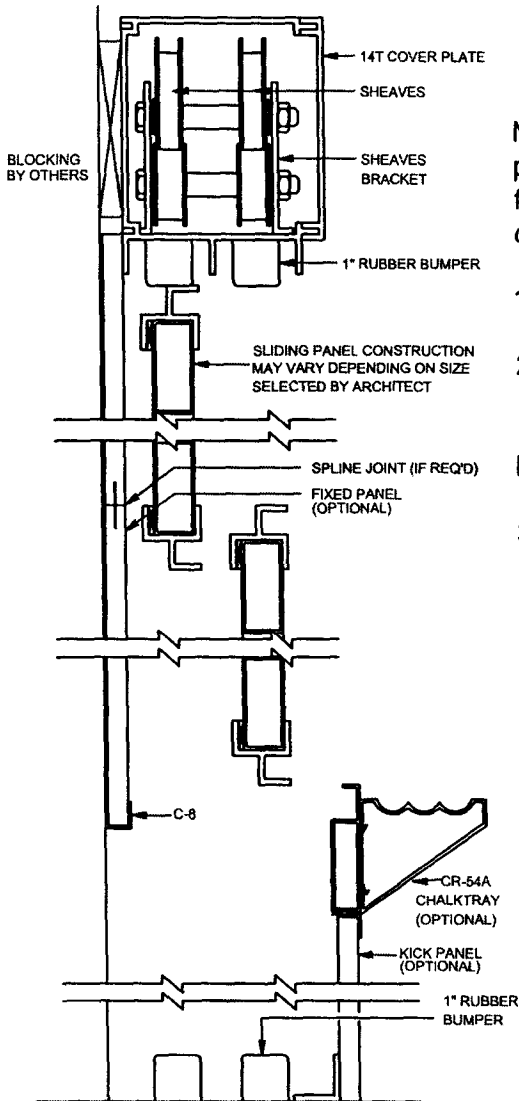
SUGGESTED INSTALLATION INSTRUCTIONS FOR TWO PANEL VERTICAL SLIDER

Note: Complete installation hardware is included with each unit. If wall construction prevents the use of hardware as furnished, it is the responsibility of the customer to furnish the required fasteners. Note: All units are made custom for each job, so options such as fixed panels and kick panels will vary.

1. Open all crates, cartons, etc. Check markings on panels, jamb sections, etc.
2. Check shop drawing as to the type of unit you are about to install. Note: check for high side of floor to find height before installation.

Note: If your unit does not include a fixed panel, skip to step #7.

3. Determine height of the fixed panel
4. Anchor J-trim at determined mounting height with suitable anchors at 16" or 24" max O.C.
5. Apply egg-sized globs of manufacturers recommended Henry's #237 adhesive 16" O.C. in field area of board.
6. Insert panel into j-trim. Note: depending on unit size, back panel may have one or more horizontal or vertical spline joints. Panel may need shims to adjust splines to get proper alignment of panels.
7. Place the lead weights in their respective pockets in the housing. Note: weights are marked rear panel, etc. These weights for the 2nd or 3rd panel must be put in the housing before it is fastened to the wall.
8. The first piece to be installed will be one of the jamb sections. Place the right jamb section to the wall. The jamb sections must be plumb in every respect. This is very important. Anchor onto wall with suitable anchors.
9. Using the left jamb section as a guide (deadman), attach the head section to the right jamb section and secure to wall using suitable anchors, making sure the head section is level.
10. With the head section and right housing secure and plumb, insert the panels into the channel guides putting the rear panel in place first. Set panels on blocks off the floor to protect bottom trim.



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11. With the panels in place in the right jamb, set the left jamb section in place making sure the panels are in the correct guide channel, also making certain the lead weights are in the jamb section. Plumb this left housing as you did the right side and fasten it at the top to the head section and secure to wall using suitable anchors.
 12. With the jambs set and panels in place, raise the lead weights to the top of the jamb, block up, run the cable over the sheaves to the counterweights and attach with cable clamps (as illustrated on page 3). The lead weights will have to be raised and blocked to meet the chain; then attach the cable to the counterweight and remove block from counterweight.
Note: Keep in mind the lead weight should have the same travel as the panel.
 13. With all panels hooked up, remove all blocks and run panels up and down to make sure they operate smoothly, then snap on the cover plate and insert kick panel below chalktray as drawings show. *Note: Measure distance from jamb to jamb at the top of the panel. If this measurement is off more than $\frac{1}{16}$ " of an inch, the jambs need to be adjusted to be square or panels will not slide correctly.*
- If your unit does not have a kick panel, skip to step #17.
14. Mounting floor angle: Plum bob a mark from the outside of the nylon block on the jamb. The inside edge of the angle should be at this mark. Secure angle to floor using suitable anchors 16" or 24" o.c. max.
 15. Locate tray on jamb section by the nylon block. Screw trim onto nylon block then snap tray onto clip.
 16. Slide kick panel behind chalktray trim and against floor angle. Locate trim on vertical sides of kick panel and screw through all trim members into board using provided suitable anchors.
 17. Inspect surface of markerboard for polyfilm. If polyfilm is present, remove before usage. Wash all markerboards and chalkboards prior to use.

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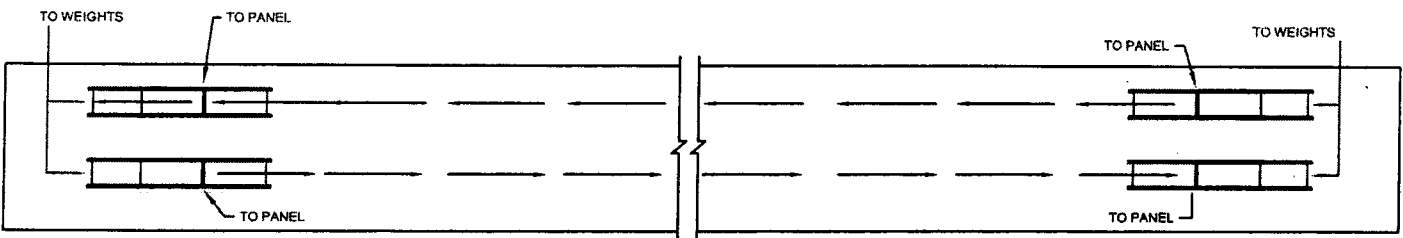
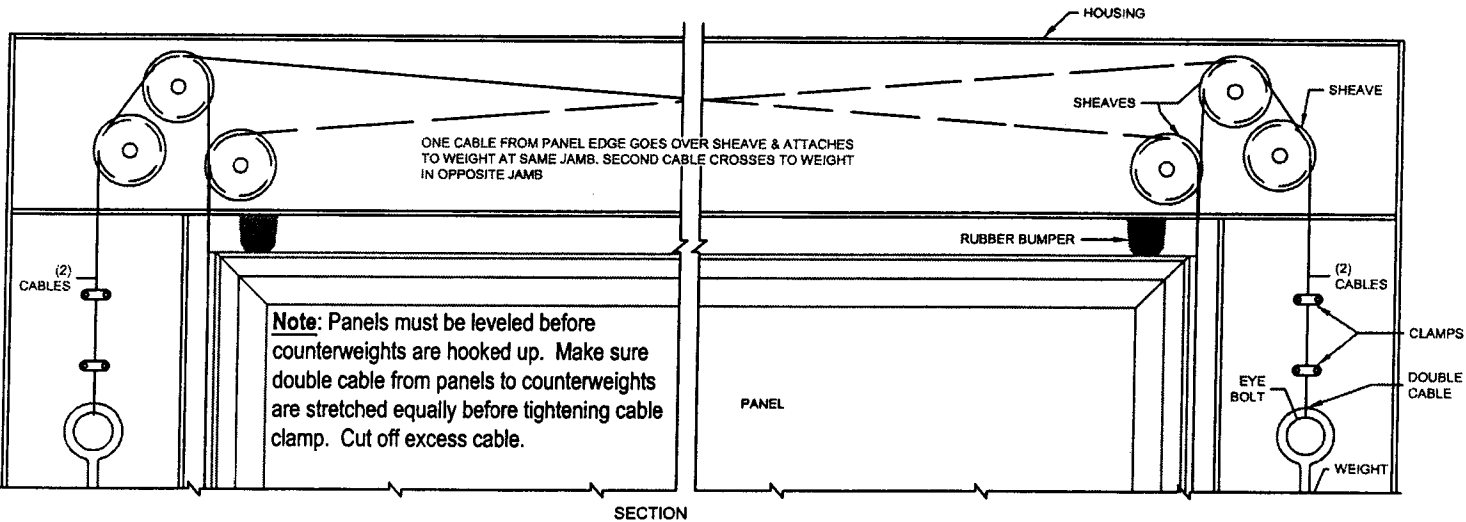
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