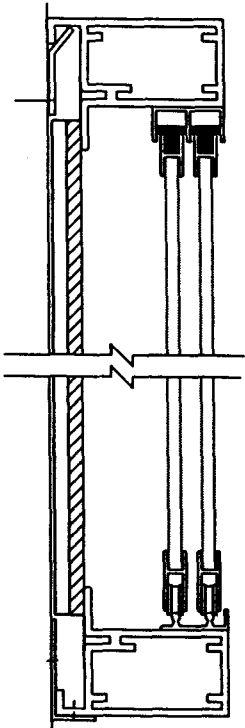


# POLYVISION

A Steelcase Company

## SURFACE MOUNT SBC & HBC

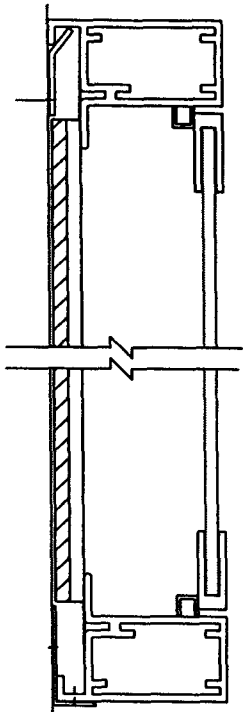
### BULLETIN & DIRECTORY CASES



### **SUGGESTED INSTALLATION INSTRUCTIONS FOR SURFACE MOUNT BULLETIN & DIRECTORY CASES**

Note: Complete installation hardware is included with each unit. If wall construction prevents the use of hardware as furnished, it is the responsibility of the customer to furnish the required fasteners.

1. Field measure to confirm proper panel size.
2. Determine locations and mounting heights.
3. Mark the centerline of the unit location and the top height on the wall. Board location and height to be per plans, shop drawings, or determined by the owner.
4. Measure down  $1\frac{1}{4}$ " from the top mark then extend a level line out to each end from the centerline. The line can be extended by using a level or by using the floor as a reference. Measure the dimension from the floor at each end of the unit location, then strike a chalked line and install the hanger bar bottom edge to this line. Check this line with a level, as occasionally floors are not level. Hold the hanger bar 6" short of the unit length.
5. Hang unit on wall and check with level to make sure unit is cross, square and level. Then strike a line along the bottom of the unit. Mark wall for location of clips starting from center of unit and measuring 24" on center in each direction. Extend marking so that they will be below unit when it is hung. Mount clips on wall centered on marking.
6. Rehang unit, then drill anchor hole through sill section, and clip and secure with #8  $\frac{1}{2}$ " tek screws.
7. For SBC Unit: Insert sliding doors by pushing up the top of the door into the top track and then setting the bottom of the door into the bottom track.



*Indoff*

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